

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
April 27, 2026

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Holtrey.

Mr. Gabbard opened the meeting and led in the Pledge of Allegiance.

Mr. Gabbard asked for a motion to appoint Brennan McIntosh as a Probationary Police Officer at an hourly rate of pay of \$34.87, effective April 27, 2026. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

Mr. Gabbard administered the Oath of Office as a Police Officer to Brennan McIntosh. Mr. Michael McIntosh, Brennan's grandfather, pinned Officer McIntosh's badge. The audience and Board congratulated Officer McIntosh.

Mr. Gabbard called for Public Comments. No comments were noted.

Mr. Gabbard asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Carolus, Fiscal Officer, asked the Board to approve the lease payment for the Roads and Police buildings. Mr. Carolus noted that this is the sixth year of the lease.

Mr. Gabbard read Resolution 5667 – A Resolution authorizing remittance of the first biannual lease payment of 2026 from funds due to the Warren County Port Authority's Ohio Community Accelerator Fund, dispensing with the second reading, and declaring an emergency. The reason for the emergency is the need to authorize and to approve immediate payment for the obligations at the earliest time permitted by law. Mr. Gabbard asked how long the lease was in effect. Mr. Carolus stated the lease was active for twenty years. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Holtrey so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

Mr. Gabbard read Resolution 5668 – Resolution authorizing the Township Administrator to execute a contract with the Warren County Engineer for the 2026 Warren County Resurfacing and Striping Project, dispensing with the second reading, and declaring an emergency. The reason for the emergency is the need to authorize and to approve the immediate letting of the successful bid for the above obligations at the earliest time permitted by law. Mr. Jones, Road Superintendent, noted that 5.7 miles were being paved this year with asphalt prices at \$79.35 per ton. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

Mr. Gabbard read Resolution 5669 – A Resolution authorizing the Township Administrator to incur obligations greater than \$10,000 on behalf of the township, dispensing with the second reading, and declaring an emergency. The reason for the emergency is the need to authorize and to approve

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immediate payment for the obligations below at the earliest time permitted by law. The item being purchased is ten pallets of mastic road patching material from vendor SealMaster at an estimated cost of \$27,360 for the Township's 2026 road maintenance program. Mr. Jones noted that the mastic is used to seal transverse cracks in the asphalt prior to cape sealing being done. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Holtrey so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

Mr. Gabbard read Resolution 5670 – A Resolution determining that the maintenance of 7412 Larkspur Court constitutes a nuisance for vegetation height, dispensing with the second reading, and declaring an emergency. The reason for the emergency is the need to authorize and to approve immediate abatement of the vegetation nuisance at the earliest time permitted by law. Mr. Palmer, Planning and Zoning Director, gave background on the request. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

Mr. Terrill, Police Chief, asked the Board to accept the following generous donations toward Safety Town 2026 and National Night Out:

- a. Rocco Serrao and Mark Meunier - \$1,000 – Safety Town 2026
- b. Sandy's Towing - \$500 – National Night Out
- c. LCNB National Bank - \$100 – National Night Out
- d. Wright Smiles Dentistry - \$100 – National Night Out

Chief Terrill noted Mr. Serrao and Mr. Meunier's continued support along with Sandy's Towing. Chief Terrill also thanked LCNB and Wright Smiles Dentistry for their donations. Mr. Gabbard asked for a motion to accept the generous donations. Mr. Holtrey so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

Mr. Gabbard asked Chief Terrill if September was the month being planned for hosting the Township's National Night Out. Chief Terrill affirmed that September is when the event will be hosted.

Mr. Agenbroad, Fire Chief, asked the Board to authorize the purchase and installation of an HVAC split unit at Station 22 by Watkins Heating & Cooling at an estimated cost of \$5,243. Mr. Gabbard asked for a motion to approve the purchase. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.


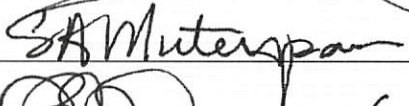
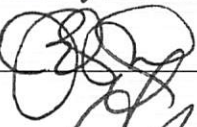
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Mr. Gabbard asked for a motion to approve the Consent Agenda. Mr. Holtrey moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Regular Minutes – April 13, 2026, Regular Session.
- 2 Approval of Work Session Minutes – April 13, 2026, Special Session.
- 3 Current Bills and Financial Report.
- 4 Adjust Hunter Wiseman’s hourly rate of pay to \$22.00 (+\$1.00 per hour.) for successfully obtaining his Commercial Applicator Pesticide and Fertilizer spray license effective April 25, 2026.
- 5 Reclassify Firefighter/Paramedic Andrew Durniat from probationary, full-time to permanent, full-time status effective May 9, 2026, and adjust his rate of pay to \$32.47 per hour as required by the collective bargaining agreement.

Mr. Muterspaw seconded the motion and upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

With no further business, Mr. Gabbard asked for a motion to adjourn the Regular Meeting at 9:10 a.m. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

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